

LCAP Advisory Committee Meeting Minutes

California Virtual Academy at Sonoma

Meeting Date: February 10, 2026

· Welcome and Introductions

· Call to Order

- Meeting was called to order by Leah Fellows at **2:04 PM**.

· Roll Call (First/Last Name)

- Representative from grades TK–2 – *Not present*
- Representative from grades 3–5 – *Not present*
- Representative from middle school – Sandra Smith (*parent representative*)
- Representative from high school – *Tanisha Trapp (CAVA @ Sonoma)*
- Two student representatives from middle school or high school – *Not present*
- Alternate – *Not present*

Additional attendees noted: Nicole Piper (CVEU President, public commenter), Melissa Ramirez (parent, public commenter), Myrna Dahlen (Spanish translator/interpreter), Latrese Gerren (recorder/counseling specialist), Rhessa Curry (recorder/counseling specialist)

· Public Comment Specific to LCAP (3 minutes)

- **Nicole Piper (CVEU President):** Asked whether enrollment practices fall under the purview of the LCAP, noting that many low-attending or low-performing students may not be a good fit for a virtual school from the start. Leah Fellows noted the question would be captured and followed up on by appropriate staff.
- **Melissa Ramirez (Parent):** Commented on the importance of ensuring a safe and effective learning environment. Specific comments included appreciation for translation services, a request for improved family communication strategies to increase meeting attendance, a question about counseling availability for students experiencing crises (e.g., loss, homelessness), a request for consistency in the

attendance reporting process, and a request for graduation plans for high school students.

· **Review of Bylaws that Govern Committee Operations**

- Bylaws were shared in the meeting chat. Leah Fellows noted the meeting operates under the Green Act (open meeting), which does not require all formalities of a Brown Act meeting. Conduct expectations and civil discourse were reviewed. Meeting minutes will be posted to the CAVA website under Public Policy.

· **Presentation of LCAP – Krista Mount, Director of Categorical Programs**

- Krista Mount was unable to attend. Leah Fellows presented in her place. The presentation covered the LCAP mid-year update, including an overview of the five goals, 23 actions, 34 progress indicators, and budget expenditures for both CAVA @ Sonoma and CAVA @ San Joaquin. Key highlights included: Goal 1 (student achievement, \$866,000 budgeted, 36% of total LCAP expenditures); Goal 4 (chronic absenteeism, with current attendance rates trending toward the 98% target by end of the 3-year LCAP cycle). The infographic parent/partner document and full LCAP update document were shared with attendees.

· **Committee Review, Discussion, and Feedback (Breakout Room)**

- Breakout rooms were not used. The group remained together for discussion. Leah Fellows invited Tanisha Trapp, Sandra Smith, and Amelia Theolet to share feedback.
- **Amelia Theolet:** Commented that CAVA appears to have clear structures and reporting systems in place, particularly around data tracking and goal monitoring. She suggested there is an opportunity to make the impact of those goals more visible to students and families — specifically, showing how data connects to improvements for specific student groups. She also asked how CAVA determines whether specific actions, such as Compass onboarding and targeted supports, are directly contributing to improved outcomes (e.g., dropout rates). Leah Fellows responded by explaining the metrics and indicators tied to Compass engagement support, noting that participation correlates with increased attendance rates and decreased non-compliance rates.
- **Tanisha Trapp:** Had no comments at this time; requested more time to review the data before the next meeting.
- **Sandra Smith:** Stated the presentation was clear and that she would review the provided materials further. She expressed no concerns at this time and indicated confidence that CAVA is on track to meet its goals.

- **Head of School Response**

- Not formally addressed during this session. Leah Fellows summarized committee consensus: goals are well-identified, actions and services are currently supporting students, and the committee expressed cautious optimism about meeting year-end targets. No major concerns were raised.

- **Date of Next Meeting**

- **CAVA @ Sonoma:** Late May or early June 2025, pending LCAP readiness — to be held before the LCAP is presented to the board. Leah Fellows noted the LCAP mid-year update will be presented to the COB at San Joaquin and the COB at Sonoma boards within the following week.

- **Adjourn Meeting**

- Meeting was adjourned at **2:59 PM**.